

YORKSHIRE GARDENS TRUST

President: Countess of Harewood

Vice-presidents: Lady Legard, Peter Goodchild, Nick Lane Fox

www.yorkshiregardenstrust.org.uk

NOTES FOR YOUR APPLICATION

Yorkshire Garden Trust offer grants of up to £3000.00 (up to 75% of cost) towards projects which relate to the conservation, improvement and further understanding of the designed landscape of Yorkshire. If you would like to discuss your application please e-mail Brendan Mowforth:

smallgrants@yorkshiregardenstrust.org.uk

Examples of project areas

- a) A survey or environmental assessment, covering physical, horticultural, botanical, archaeological or historical aspects;
- b) A management, development, restoration or conservation plan;
- c) Restoration or conservation of historic designed landscapes.
- d) The creation of a new garden; and additional planting.
- e) The restoration of appropriate garden ornaments, statues or buildings.
- f) The preservation or restoration of documents associated with any of the above or with an important person who has been concerned with Yorkshire's parks and gardens;
- g) The public interpretation of a park or garden; including the production of guides.
- h) A project satisfying the educational objectives of the Trust

Or in other special circumstances as the Trust may decide.

Conditions of Offer

Any offer must be accepted in writing and will be subject to the following conditions as appropriate:

- * The recipient will provide public access to the site, eg a special arrangement, particular times of access or better interpretation;
- * The recipient will undertake, where the Yorkshire Gardens Trust considers it necessary, to enter into an agreement with the Trust to ensure the future maintenance of the grant-aided feature;

Terms and Condition of Grants

Any grant will be subject to the following conditions as appropriate:

- A member of the Yorkshire Gardens Trust's Council or Conservation Team will visit the site before any grant is approved.
- Proof of any necessary planning approval or listed building consent will be required before a grant is approved.
- A grant must be claimed within twelve months of the date of its approval unless otherwise agreed.
- The recipient must notify the Yorkshire Gardens Trust of start and completion of the project and provide receipted invoices or other supporting documentation.
- A member of the Yorkshire Gardens Trust's Council or Conservation Team will inspect the completed project and, on approval, payment will be made.
- Any difficulties or disputes will be referred to the Yorkshire Gardens Trust's Council of Management whose decision will be final.
- The Yorkshire Gardens Trust expects to be recognised by the grantee in an appropriate way, and to include details of any work carried out through the Small Grants Scheme in the Trust's publicity material following consultation with the owner/grantee.
- Preference will be given to applicants who can confirm that they have secured a future for their project and are seeking match funding.
- Volunteer time can be counted at a rate of £9.50 per hour to a maximum of 35 hours of the applicants contribution.
- It is possible to claim 50% payment at the start of the project by agreement.

YGT Small Grant Scheme and Management Plans

When thinking about applying for the Yorkshire Gardens Trust small grants scheme we strongly encourage you to develop a management plan for your park or garden prior to embarking on a project. This will help bring together all the information needed and will help you to formulate ideas and think about objectives. You should consider carefully what you know about already in the light of the information we need, to ensure that your project fulfils one or more criteria on the application form. Even if you are seeking a grant towards producing an assessment or a plan ((a) and (b) on the application form) it is helpful to draw together what is known at the application stage to help you decide what still needs to be done and make it clearer for us as we may not be familiar with your site.

A plan might typically contain a collection of historical information that can be publicly accessible, a chronology of events, an account of the condition of the park/garden/feature. It can be quite short, it all depends on the circumstances – why you're doing it, who it is for and prevailing circumstances.

A plan naturally falls into two parts, broadly covering condition and monitoring:

Part 1 – An account of condition and general circumstances

1. Collect historical information and preferably prepare as a separate document, which can be made accessible to the public for reference, via a local library, record office or Historic Environment Record.
2. Produce a chronology of events.
3. Assess the heritage values, both cultural and natural; include designated and undesignated features and any other interest.
4. Set out your basic policy for conservation and upkeep and outline the basic principles used.
5. Describe how you plan to implement the policy.

Part 2 – Monitoring and review

6. Identify specific proposals.
7. Assess their feasibility and describe how they will be implemented.
8. Implementation phase.
9. State how management and upkeep will continue afterwards.
10. Monitoring and review for what has been achieved to date and as a rolling process at future stages: Stages 6 – 10 can be used continuously for each project or phase of a project building on information gathered at Stages 1-5.

If you already have a management plan or history of the site we would appreciate a copy. Copies of whatever information you send us are acceptable by email or in hardcopy.

Guidance for Point 5 – Summary of Project - on the Application Form:

Please include the following information as appropriate:

- the history of the park/garden/feature,
- the main design or ornamental features,
- a description of the park/garden at its peak: include old maps, photos or illustrations and comparative modern maps, photos, plans etc to show the changes.
- the main sources of your information.
- Old Ordnance Survey maps can be found at National library of Scotland web site.
<http://maps.nls.uk/geo/find/#zoom=5&lat=56.0000&lon=-4.0000&layers=102&b=1&point=0,0>

If you have difficulty doing this please contact us for advice:

e-mail smallgrants@yorkshiregardenstrust.org.uk